



Department of Human Resources & Civil Service

Job Announcement

Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: SUPERVISING PUBLIC HEALTH NURSE (Provisional* Appointment)

SALARY: \$44,261 - \$59,147 annually

LOCATION: Monroe County Department of Human Services

JOB SUMMARY:

This is a supervisory professional nursing position responsible for the coordination, supervision, and oversight of nursing services in order to ensure safe, effective and efficient home care services to chronically ill individuals residing in the community. This position requires direct supervision of registered nurses and other staff in the Monroe County Department of Human Services Home Care Services Unit. Duties include planning, organizing, prioritizing, directing, coordinating work, monitoring staff productivity and reviewing cases for accuracy and completeness. This individual reports directly to and works under the general supervision of an administrator. Performs related work as required.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, plus EITHER:

- (A) Two (2) years of paid full-time or its part-time equivalent nursing experience in community health or preventative health in a federal, state, or local health agency or in a diagnostic treatment center, health maintenance organization, home health agency, long term home health care program, or large public health nursing program, one (1) year of which shall have involved supervisory experience as a public or community health nurse who served as a team leader or coordinator of a program component involving supervision of professional nurses; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Nursing, Health Education, Community Health, or Public Administration, or related field, plus one (1) year of paid full-time or its part-time equivalent nursing experience in community health or preventative health in a federal, state, or local health agency or in a diagnostic treatment center, health maintenance organization, home health agency, long-term home health care program, or large public health nursing program, that also involved supervisory experience as a public or community health nurse who served as a team leader or coordinator of a program component involving supervision of professional nurses; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

Possession of a New York State license as a Registered Professional Nurse at the time of appointment.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:	Monroe County Department of Human Services 111 Westfall Road - Human Resources Rm:752B Rochester, NY 14620
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Posting Date: September 5, 2013

Posting Deadline: September 27, 2013

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.